



Gauteng Darts Federation Constitution

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INTERPRETATION

Glossary of terms in the Constitution

GDF – Gauteng Darts Federation

Representative – means the person appointed by GDF to act on its behalf

Masculine – masculine gender pronouns shall include feminine

Singular – singular terms shall, where necessary, include the plural

Playing member – means a person who is affiliated with GDF

Eligible – means that a person, or darts body, is able to comply with the appropriate rules and regulations adopted by GDF

Deliberate vote – is the term used for the vote that expresses an individual's opinion on a matter being deliberated

Casting vote – is the term used when the person Presiding over a meeting exercises the right to an additional vote in the case of an equality of votes.

Article 1 – Name and Jurisdiction

1.1. The organisation shall be named GAUTENG DARTS FEDERATION hereafter referred to as GDF.

1.2. The geographical area of jurisdiction of Gauteng Darts Federation shall be the Province of Gauteng

Article 2 – Principles

The principles of GDF shall be:

2.1 Unity

Unity of purpose

2.2 Non-discrimination

Non-discrimination on the grounds of race, gender, politics, religion or other grounds by member associations and/or individual members

2.3 Respect and Recognition

Mutual respect for and between member Associations and individual members

Article 3 – Objectives

The objectives of GDF shall be:

3.1 Provincial Authority

To be the Provincial authority for the sport of darts in Gauteng comprising of all darts bodies playing and organising the game throughout the Province and to protect their status

3.2 Administration

To provide an effective Provincial system of administration and management of darts in Gauteng and to encourage a similar practice amongst all member darts districts and associations

3.3 Playing Rules

To uphold the national Playing Rules of the Game and to make and maintain such alterations and additions as may from time to time be considered necessary or desirable

3.4 Promote the Sport

To promote and develop the sport of Darts by means of development programmes and competitions

3.5 Competitions

To encourage and provide competitions throughout Gauteng that will enhance the image of the sport of Darts and provide opportunities for all dart players to advance their playing of the game under the best conditions

3.6 Provincial Competitions

To organize, regulate and stage Provincial Tournaments and championships

3.7 National Recognition

To be an active member of Darts South Africa

3.8 Merit

To uphold and practice the principles of merit in all elections to office, in all appointments and in the selection of teams and individual players and to ensure that this is practiced by all member darts bodies

3.9 Funds

To raise, administer and invest funds for and on behalf of the organization for the purpose of affecting its various objectives

3.10 General

To do all things that is necessary and reasonable in pursuance of the aforementioned objectives

Article 4 – Colours and Emblem

The colours and emblem shall be:

4.1 Provincial Colours

The official provincial colours and emblem in the form of a blazer badge and tie shall be decided upon by the provincial recognized controlling body for all sports in Gauteng

4.1.1 The official colours and emblem shall be awarded to and worn by all persons selected on merit and ability to represent Gauteng as a player or manager at provincial and national level provided such award has the full approval of the provincial colours authority

4.1.2 The players selected for the A Team for the Gauteng Province will receive a badge, tie/scarf, and a golf shirt. If players are selected for a B Team, these players will not receive Gauteng colours but will receive a plain golf shirt for the event.

4.2 GDF Colours

The distinctive emblem of GDF shall be awarded to officials elected by the Annual General Meeting and delegates elected to represent Gauteng darts at national meetings.

4.3 Reproduction

The reproduction of the distinctive emblem of Gauteng darts on promotional material is not permissible without prior written approval from GDF for which application must be made in writing to the Finance Director.

4.4 Nationals Colours

GDF will purchase the first blazer for any Gauteng member being selected as a Protea Player. This applies for the first selection only.

Article 5 – Membership

Membership of the organisation is open to bona fide organisations in the following categories:

5.1 Districts

1. Ekurhuleni
2. Johannesburg
3. Metsweding
4. Sedibeng
5. Tshwane
6. West Rand



5.1.1 Ekurhuleni

Type: Metropolitan Municipality
Geographical Area: Alberton, Bapsfontein, Bedfordview, Benoni, Boksburg, Brakpan, Daveyton, Duduza, Dukathole, Edenvale, Etwatwa, Germiston, Katlehong, Kempton Park, KwaThema, Midrand, Nigel, Reiger Park, Springs, Tembisa, Thokoza, Tsakane, Vosloorus, Wattville,

5.1.2 Johannesburg

Type: Metropolitan Municipality
Geographical Area: Alexandra, Chartwell, City of Johannesburg (non-urban), Dainfern, Diepsloot, Ebony Park, Ennerdale, Farmall, Itsoseng, Ivory Park, Johannesburg, Kaalfontein, Kagiso, Lanseria, Lawley, Lenasia, Midrand, Millgate Farm, Rabie Ridge, Randburg, Rietfontein, Roodepoort, Sandton, Soweto, Stretford, Vlakfontein

5.1.3 Metsweding

Type: District Municipality
Geographical Area: Bronkhorstspuit, Centurion, Clubview, Cornwall Hill, Doringkloof, Eldoraigne, Erasmia, Heuweloord, Irene, Kloofsig, Laudium, Lyttelton, Olievenhoutbosch, Pierre van Ryneveld Park, Rooihuiskraal, Sunderland Ridge, The Reeds, Zwartkop

5.1.4 Sedibeng

Type: District Municipality
Geographical Area: Local Municipalities:
Emfuleni¹
Lesedi²
Midvaal³
Boipatong¹, Bophelong¹, Devon², Evaton¹, Heidelberg², Impumelelo², Meyerton³, Orange Farm¹, Randvaal³, Ratanda², Sebokeng¹, Sharpeville¹, Vaal Marina³, Vanderbijlpark¹, Vereeniging¹, Walkerville³

5.1.5 Tshwane

Type: Metropolitan Municipality
Geographical Area: Arcadia, Atteridgeville, Booyens, Brooklyn, Chantelle, Constantia Park, Cullinan, Die Wilgers, Eersterust, Ekangala, Elardus Park, Faerie Glen, Ga-Rankuwa, Hammanskraal, Kleinfontein, Garsfontein, Groenkloof, Hatfield, Kameeldrift, Lynnwood Glen, Lynnwood Manor, Lynnwood Ridge, Marabastad, Lynnwood, Mabopane, Mamelodi, Menlo Park,

Montana Park, Monument Park, Moreleta Park, Newlands, Nuwe Eersterus, Onderstepoort, Onverwacht, Orchards, Pretoria North, Pretoria, Prinshof, Rayton, Refilwe, Rosslyn, Saulsville, Soshanguve, Sunnyside, Temba, Wapadrand, Waterkloof Ridge, Wingate Park, Waterkloof, Zithobeni

5.1.6 West Rand

Type: District Municipality
Geographical Area: Local Municipalities:
Mogale City¹
Randfontein²
Westonaria³
Merafong City⁴
Bekkersdal³, Bhongweni², Doornfontein⁴,
East Driefontein Mine⁴, Elandsrand⁴, Fochville⁴, Kagiso¹,
Khutsong⁴, Kokosi⁴, Krugersdorp¹, Magaliesburg¹,
Mogale City¹, Mohlakeng², Muldersdrift¹, Munsieville¹,
Oberholzer⁴, Phumelang⁴, Randfontein², Rietvallie¹,
Toekomsrus², Venterspost³, Blyvooruitzicht⁴, Carletonville⁴,
Wedela⁴, Welverdiend⁴, West Drie Fontein⁴, Westonaria³

5.2 Associations

5.2.1 District of Ekurhuleni

5.2.1.1 Ekurhuleni East



5.2.1.2 Ekurhuleni South



5.2.1.3 Ekurhuleni North



5.2.2 District of Johannesburg

5.2.2.1 Central Johannesburg



5.2.2.2 Johannesburg



5.2.2.3 Johannesburg South



5.2.2.4 Johannesburg West



5.2.3 District of Metsweding

5.2.3.1 Metsweding



5.2.3.2 Metsweding South



5.2.4 District of Sedibeng

5.2.4.1 Emfuleni



5.2.4.2 Mid Vaal



5.2.5 District of Tshwane

5.2.5.1 Moot



5.2.5.2 Pretoria North



5.2.6 District of West Rand

5.2.6.1 Mogale



5.2.6.3 Merafong



5.3 Membership

- 5.3.1 District Darts Associations with an active membership of at least 1 (one) association with no less than seventy-two (72) active individual members
- 5.3.2 Darts Associations with an active membership of at least 6 (six) clubs with no less than seventy-two (72) active individual members

5.4 Associate

Associate members meaning

- 5.4.1 Multi code sports organisations that include darts as an organised sport
- 5.4.2 Associate members shall have observer status at GDF meetings

5.5 Association Eligibility

An association would be eligible for membership were an established association already exists in the said area and enjoys membership of GDF when the new Association has been ratified by the District. The District will manage the new association. GDF will oversee the process.

5.6 Register of Members

The central register of members per district per association per club must be submitted annually to the Provincial Executive Committee before the end of March

- 5.6.1 Information to be provided per player
 - Full names & surname
 - Postal & residential address
 - Contact numbers
 - Email address

- Identity number, or in the case of a non-citizen, their passport number
- Gender
- Active/inactive indicator
- Club
- Team name
- Any exemptions required e.g., shoes

5.6.2 A copy of the players' identity document or passport as well as a copy of their registration form must accompany the register.

5.7 Exemption

Special exceptions from the conditions of membership may be granted upon submission of a written motivation by the organisation concerned with written support from its current membership.

- 5.8.1 Applications for exemption can only be decided by the Annual General Meeting and passed by two-thirds ($\frac{2}{3}$) of those present and voting at the meeting.
- 5.8.2 The decision must include conditions that will cause the exemption to fall away within a specified period.

5.8 Suspension

Any individual member, club, association, district or associate member found guilty of bringing the sport of darts and/or Gauteng darts into disrepute by failing to, refusing to, or neglecting to uphold the objectives and/or policy of the organisation and/or by failing to, refusing to, or neglecting to respect and implement the resolutions and/or decisions of the organisation, shall be appropriately suspended.

5.9 Termination

Membership can only be terminated by

- 5.9.1 an Annual General Meeting
- 5.9.2 A full investigation into all such cases must be conducted and reported to an Annual General Meeting before a decision is made.

5.10 Life Membership

The honour of Life Membership shall be bestowed on a person/s who have served GDF with distinction over an unbroken period of no less than 10 years. No special benefits are attached to this category of membership other than the privilege of direct Honorary individual membership and the right to attend meetings without voting powers and free entry to the Annual Gauteng Prize Giving.

- 5.10.1 Current Life Members are
- Mrs Ronel Hayman

- Mrs Liz Joseph
- Mr. Myndert Saunders

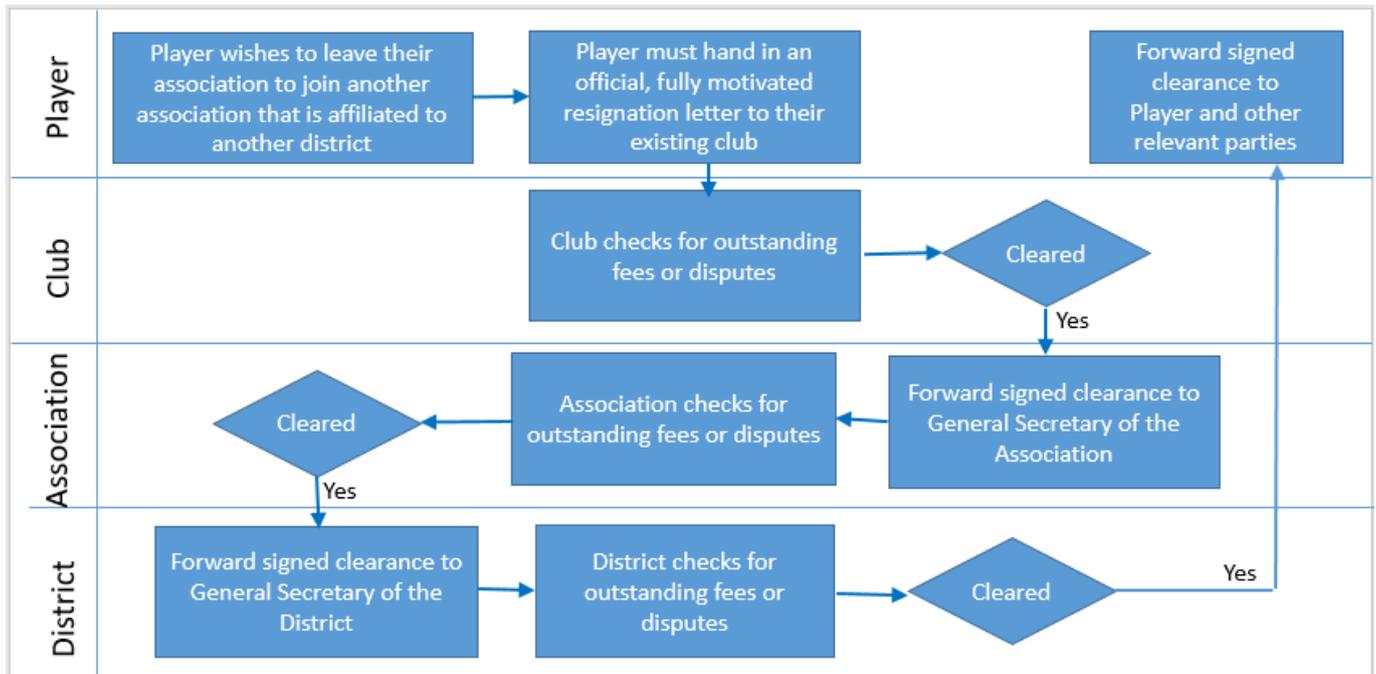
5.11 Transfer Process

Any player from any Gauteng association who wishes to leave their association must adhere to the following procedure.

- Reasons for wishing to transfer must be solid and fully motivated e.g., work relocation or transfer
- Any points and/or playing privileges accumulated at the current association are cleared from the players record and are NOT carried over to the new association

5.11.1 Moving Districts

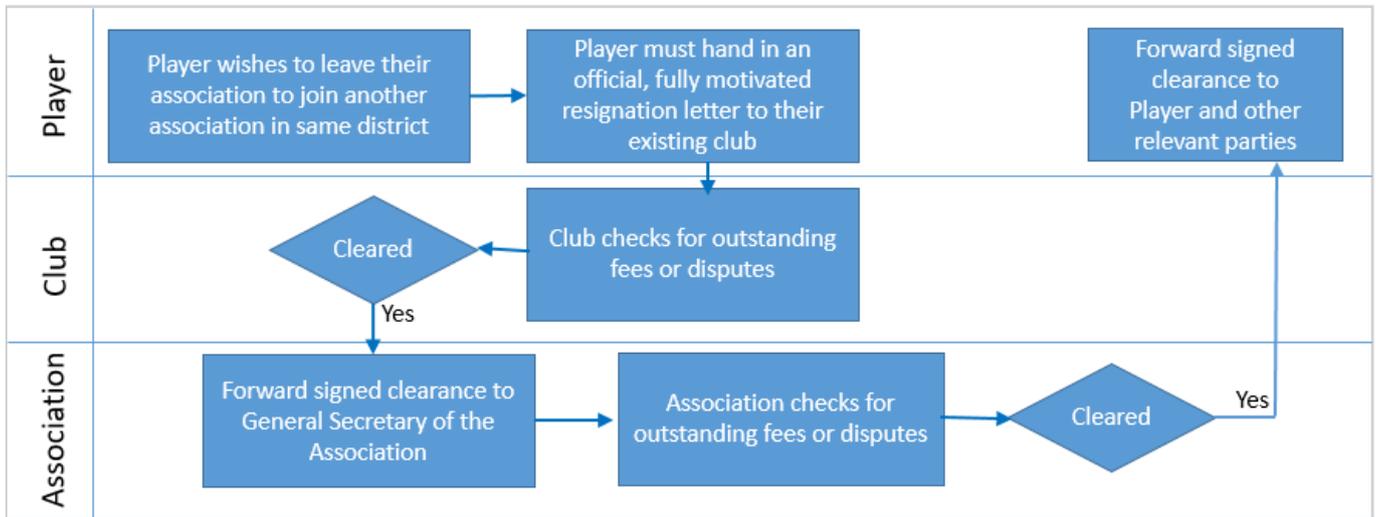
- This process will apply when an individual member wishes to leave their association and wishes to join another association that is affiliated to another district e.g. moving from Ekurhuleni East Darts Association to Sedibeng Darts Association
- The Player must hand in an official, fully motivated resignation letter to their existing club AND their association AND their district
- The club can only approve the players request for clearance if there are no outstanding fees or disputes
- The club must forward the clearance, signed by the club's chairperson and secretary, to their association
- The association's chairperson and secretary must check if the player is clear to leave.
- If the player does not have any outstanding fees or disputes, the chairperson and secretary may sign the clearance
- The association must forward the clearance, signed by the association's chairperson and secretary, to their district
- The district must forward the signed clearance to the following people
 - The player
 - The Gauteng General Secretary
 - The new district
 - The new association
 - The General Secretary, GDF, will keep all clearances on record.



5.11.2 Moving Associations

- This process will apply when an individual member wishes to leave their association and wishes to join another association that is affiliated to the same district e.g., moving from Ekurhuleni East Darts Association to Ekurhuleni South Darts Association
- The Player must hand in an official, fully motivated resignation letter to their existing club AND their association
- The club can only approve the players request for clearance if there are no outstanding fees or disputes
- The club must forward the clearance, signed by the club’s chairperson and secretary, to their association
- The association’s chairperson and secretary must check if the player is clear to leave.
- If the player does not have any outstanding fees or disputes, the chairperson and secretary may sign the clearance
- The association must forward the signed clearance to the following people
 - The player
 - The Gauteng General Secretary
 - The new association
 - The General Secretary, GDF, will keep all clearances on record.

Clauses 5.12 through to 5.16 also form part of the clearance procedure



5.12 Transfer Window

The window for transfers from one association to another is from January to 31 March of any given year. No transfers outside of this window will be entertained unless exceptional circumstances exist.

5.14 Waiting Periods

Should a player transfer from one association to another and said player has already represented an association at any of the Gauteng Darts Federation events, including opens, during that year, such player will be deemed to be "cup tied" and may not represent their new association at any of the Gauteng Darts Federation events until the following year.

5.14 District Clearance

Players who have transferred from another District must produce clearance from the previous District to the GDF Secretary before he/she can be selected to represent any team at a GDF Tournament

5.15 Association Clearance

Players transferring from one association to another association must produce a clearance from their previous Association and Club

5.16 Provincial Clearance

Players who have transferred from another Province must produce clearance from the previous Province to the GDF Secretary before he/she can be selected to represent any team at a GDF Tournament.

Article 6 – Applications for Membership

- 6.1 Applications for membership shall be lodged with the General Secretary who shall advise all provincial officials and associations of the application within 30 (thirty) days of receipt.
- 6.2 The Provincial Executive Committee shall have the right to grant membership to eligible bodies after establishing that there are no legitimate objections.
- 6.3 All applications for membership must be ratified by the Annual General Meeting.
- 6.4 Applicant associations must furnish the following:
 - 6.4.1 A copy of the applicants approved constitution.
 - 6.4.2 A full list of the elected Officials with their postal addresses, contact numbers email address.
 - 6.4.3 A membership list clearly identifying the number of associations and/or clubs and a list of names of individual members.
 - 6.4.4 An application fee equal to the Annual Membership Fee for that particular year shall accompany the application or be paid directly into the bank account of GDF with proof of payment being submitted to the Financial Director. Such fee shall be converted into membership fees upon approval of membership or forfeited upon rejection of the application.

Article 7 – Administration

The affairs of Gauteng Darts Federation shall be administered in terms of its Constitution and supporting decisions. This administration shall operate at two specific tiers as follows:

7.1 General Management Council

General Management Council – meaning the Provincial Officials, the Presidents of each District, the Presidents of each association member body and 1 (one) delegate from each association and associate member body in good standing, shall meet in an Annual General Meeting once a year and any Special General Meeting when the need arise. Provincial Officials, The president of each District and Presidents of each association member body will meet in a General management meeting every second month.

This is the main decision-making authority of the organisation.

7.2 Provincial Executive Committee

The elected officials, which shall stand for a period of two (2) years. Officials are elected to the following posts:

- President

- Vice-President
- General Secretary
- Finance Director
- Tournament Director
- Development Director
- Business Manager/Pro

Officials must be elected to office in the order presented above.

These officials shall deal with the day-to-day affairs of the organisation, manage decisions of the General Management Council and generally promote the image of the sport of darts and GDF

An elected official cannot hold more than one office. At the discretion of the General Management Council, the duties and responsibilities of another office may be undertaken on a short-term basis.

A maximum of two GDF affiliated members in good standing per Association may serve on the Executive Committee.

7.3 President Term of Office

The term of office for the President of GDF shall not exceed 12 (twelve) consecutive years. Candidates Seventy years and older do not qualify for election.

7.4 Accountability

All office bearers and other appointed representatives shall be accountable to the General Management Council in all their dealings for and on behalf of GDF

7.5 Roles & Responsibility

7.5.1 President

- Has responsibility for the co-ordination of overall executive activity
- Preside over all meetings concerning the management of the affairs and operations of GDF
- Have a deliberate vote as well as a casting vote in the event of a voting deadlock
- Shall be one of the three signatories of the GDF banking account.
- Shall ratify the selection of Provincial Players and Provincial Managers selected by the Selection Committee
- Shall represent GDF at all Provincial and national meetings, seminars and conferences

7.5.2 Vice President

- In the absence of the President shall assume the duties of the President
- In the instance when assuming the duties of the President, shall have the casting vote

- Shall ensure that the decisions of the Provincial Executive Committee or General Management Council are carried out and generally ensure that the members are properly accommodated and the rules of GDF fully adhered to by all
- Shall ratify the selection of Provincial Players and Provincial Managers selected by the Selection Committee
- Shall be the guardian of the Constitution, including the review and maintenance of the rules and regulations and all other governance documents

7.5.3 General Secretary

- Shall be one of the three signatories of the GDF banking account
- Shall be the custodian of all GDF minutes, records and other documents
- Maintain records of minutes at all GDF meetings
- Shall issue notices of all meetings connected with GDF
- Shall process all correspondence as directed by the Provincial Executive Committee or General Management Council
- Shall ratify the selection of Provincial Players and Provincial Managers selected by the Selection Committee
- Maintain a master list of all registered players
- Reviewing and maintaining the contact details of GDF executives, affiliated structures and members

7.5.4 Finance Director

- Shall be responsible for all GDF's financial Affairs
- Maintain an accurate record of all funds received and disbursed
- Provide a financial report at all Provincial Executive Committee or General Management Council meetings
- Prepare a financial statement in preparation of an annual audit
- Ensure proper protocol is followed for all cheques written and withdrawals made from the GDF banking account
- Shall be one of the three signatories of the GDF banking account
- Shall ratify the selection of Provincial Players and Provincial Managers selected by the Selection Committee
- Shall issue notice to all member darts bodies indicating the amounts due and payable. Any amount in arrears shall be separately stated.

7.5.5 Tournament Director

- Maintain a record of all league statistics pertaining to team and/or individual points scoring
- At regular intervals provide GDF members with updated points records
- Manage and maintain the playing program of all GDF events
- Working with other members of the Provincial Executive Committee, draft a schedule of play for the year

- Shall ratify the selection of Provincial Players and Provincial Managers selected by the Selection Committee
- Manage the organisation and control of all GDF playing events.

7.5.6 Development Director

- Provide opportunities for participation in our sport for all sections of the community
- Distribute information and organise sport-related projects, classes, programmes, coaching, club development and training
- Coordinating, delivering and promoting relevant activities, classes and events, often within a specific community or to targeted groups
- Training, supporting, developing and managing coaches
- Raising public awareness of darts and promoting participation in our sport, particularly amongst underrepresented groups
- Evaluating and monitoring activities and projects using performance indicators
- Maintaining records and producing written reports
- Attending local, provincial and national development meetings, seminars and conferences
- Vetting of venues
- Liaising with clubs to develop best practice in youth development
- Maintaining links with provincial and national sporting representatives and organisations
- Shall ratify the selection of Provincial Players and Provincial Managers selected by the Selection Committee

7.5.7 Business Manager / PRO

- He/she shall assist the Financial Director and/or Tournament Director with Grant in Aid applications.
- He/she shall be responsible for the solicitation of sponsorships and maintain regular contact with existing and/or potential sponsors/ funders.
- He/she shall act as the Media Liaison Officer for GDF.
- He/she shall have input to all functions.
- He/she shall deal with all provincial darts related matters.
- The Business Manager shall be responsible for all official publications of GDF
- Shall ratify the selection of Provincial Players and Provincial Managers selected by the Selection Committee
- Shall monitor the maintenance of the GDF website

7.5.8 Coach

- Liaise with National Coach co-ordinator
- Liaise with all Development Officers under the jurisdiction of GDF
- Co-ordination of Provincial coaching opportunities
- Attending local, provincial and national coaching meetings, seminars and conferences
- Offering coaching and supervision when appropriate

- Shall ratify the selection of Provincial Players and Provincial Managers selected by the Selection Committee
- Liaising with clubs to develop best practice in coaching

7.6 Vacancies

Vacancies on the Provincial Executive Committee shall be filled at any immediately following meeting.

7.7 Motion of No Confidence

A Special General meeting shall be convened on:

- 7.7.1 Written request from at least 3(three) associations from different districts in good standing, clearly stating the purpose for calling such a meeting
- 7.7.2 A motion of no confidence in any official must have at least a 2/3 (two thirds) majority decision from the associations before such motion will be entertained.
- 7.7.3 A motion of no confidence tabled in any official(s) shall cause that official(s) to be suspended from his/her post(s) until a hearing has been held and decision made.
- 7.7.4 The results of the hearing shall be submitted to the Provincial Management Council and circulated to all affiliates as soon as possible.
- 7.7.5 Should the motion of no confidence be upheld, then the Provincial Executive Committee shall have the right to remove such officials(s) from his/her post(s) and the vacancy(ies) shall be filled immediately.
- 7.7.6 A motion of no confidence in any official(s) shall be tabled in writing.

7.8 Termination of Membership

Any official who, during his/her term of office, ceases to be a registered member of a club or any association body will immediately relinquish his/her position.

7.9 Provincial Office

The official office of GDF shall be in the city or town in which the General Secretary is resident.

7.10 Official Language

English is the official language of the organisation. Other languages are also recognized and may be used in meetings on the understanding that the speaker provides an English interpreter.

7.11 Sub-committees

The General Management Council may appoint sub-committees for specific, special matters. The terms of reference, composition, life and funding of such sub-committees shall be determined by the General Management Council.

Article 8 – Finances

8.1 Financial Year

The organizations financial year shall commence on 1st January and end on 31st December of every year.

8.2 Annual Subscriptions

Annual Subscriptions for districts, associations and associate member bodies shall be determined by the Annual General Meeting and is payable on or before 31st of March of the current year. Defaulting member associations shall not be entitled to play in any competitions involving bona-fide members of the organization. Individual members of defaulting member associations may be excluded from teams selected to do provincial and/or national duties.

8.3 Banking

The organization shall open banking facilities with a recognized banking institution as decided by the Provincial Executive Committee.

- 8.3.1 All monies received shall be deposited within 10 (ten) days of receipt.
- 8.3.2 Endorsements for the purpose of deposits may be made by any one of the allocated officials; President, General Secretary or Financial Director.
- 8.3.3 All cheques and other withdrawals shall be signed by the Finance Director and either the President or General Secretary.

8.4 Expenditure

All items of expenditure require an invoice, receipts, or other documentation acceptable to support the payment. Any expense shall be set out in a budget prepared by the Financial Director and will be authorized by the General Management Council except for routine expenses such as:

- Subs to DSA
- Tournament/Official fees/allowance
- Fees/allowance to GDF/DSA players
- Trophies, medals and badges (180/171) and special awards for 9 darts closers, Qbar's and any other special achievement i.e. selection on DSA Executive Committee or Protea Player.
- Stationary
- Shirts, Ties and badges for Committee and players when required.

8.5 Travelling Expenses

The Finance Director is responsible for traveling and accommodation arrangements which he/she may delegate to another responsible person.

- 8.5.1 The traveling and accommodation expenses of Provincial Officials on business

- for the organisation shall be the responsibility of the organisation.
- 8.5.2 The traveling and accommodation expenses of association and associated member's presidents to meetings of the Provincial Executive Committee shall be borne by their respective bodies.
- 8.5.3 The General Management Council and/or the Provincial Executive Committee shall decide the traveling and accommodation expenses of provincial teams and any other person(s) representing the organisation on official business.
- 8.5.4 If extra or Special Meetings are called for by the Provincial Executive Committee, they must submit their request with the purchase slips/invoices for fuel to the General Management Council for approval for a re-imbusement

8.6 Auditors

The Provincial Executive Committee shall appoint auditors who shall be a firm of Chartered Accountants preferably situated in the City or Town in which the Finance Director is resident. A Financial Audit is to be conducted annually.

8.7 Sponsorships

All sponsorships and/or other financial arrangements shall be approved by the General Management Council under the advice of the Executive Committee and filed with the Finance Director. Members shall be obliged to support sponsorship agreements.

8.8 Payments to Protea Players

Any payments made to members of GDF who have been selected as Protea players will be determined at the Annual General Meeting.

Article 9 – Competitions

All provincial competitions shall be organised as follows:

9.1 Playing Rules

The national Playing Rules of the game shall be applied in all competitions.

9.2 Competition Rules

Competition rules will vary in accordance with the different formats and shall always be published in the Playing Program.

9.3 Trials

Districts must have their own trials and own selection criteria to select teams who will participate in the Inter District Championships over two weekends. **Two** rounds will be played. **Each District team will first play each other.**

1.5 hours will be given per match. The Men (6) and Ladies (6) teams to represent GDF at the National Championships will be selected following the selection criteria and playing rules

9.4 Selectors

The Selection Committee will comprise of 1(one) lady and 1(one) man from the General Management Council. The elected members must be from different associations. No player eligible for selection for Trials may be a member of this Committee.

9.5 Convenor of Selectors

The Selection Committee will select their convener.

9.6 Elections for Selectors

- Elections for Selectors will be held at the first General Management Council Meeting after the Trials have been concluded and will be for a period of 2(two) years. Any individual member not part of the General Management Council that is willing to be elected as a Selector, must provide their association with a proxy stating such, which must be tabled at the Selection meeting.
- The selectors will select the players for the team. These selections, with motivations, will be tabled before the Provincial Executive Committee for ratification.
- The selectors shall select the Provincial Managers for the various teams. These selections, with motivations, will be tabled before the Provincial Executive Committee for ratification.

9.7 Selection Criteria for Trials

The selectors and Provincial Executive Committee will use the following points to consider which players are eligible **to represent GDF**. (for invitation to GDF Annual Trials.)

- Points accumulated at two trial weekends, (Inter District Championships) will be a guide line.
- Abuse of Alcohol will be used as an exclusion factor.
- Attitude and sportsmanship.
- Behaviour

9.8 Points System

Points at Opens are awarded as follows for singles games only, and will be rewarded at the GDF Prizegiving (Cash prizes):

- 2(1) Point for entering
- 3 Points for 9th to 16th position
- 5 Points for 5th to 8th position
- 7 for 4th position
- 9 for 3rd position
- 12 for 2nd position
- 15 for 1st position

9.9 Provincial Tournaments

There shall be annual provincial tournaments involving teams and individual events as laid down in the GDF Competition organisation handbook.

9.10 Title and Rights

The title and rights of the annual provincial championships is the sole property of the Organisation

9.11 Program

Any association or district can request a sanctioned tournament on any open day on the GDF calendar. There will be no cost to the association or district to do so.

The process is as follows:

- Request in writing to the Tournament Director, who will accept or reject the request (each association or district will be granted at least one sanctioned event). Should an association or district request more than one date, it may be granted providing another association or district does not forward a request for their first date on said date
- **The General Secretary** (Business Manager / PRO) advises the association in writing granting/rejecting their request
- The sanctioned tournament will ONLY be open to DSA affiliates.

9.12 Internal Competitions

An association or district does not need permission to host an internal competition within their own association on a date that may already be allocated to another sanctioned Tournament, providing it is not on a Gauteng Tournament date (**which includes any District** (or Association) **Open tournament as per Clause 9.22**) and that the General Secretary is informed that your association or district will not attend due to the internal Tournament.

9.13 Organising

The organizing of the annual provincial tournaments shall be the responsibility of the Provincial Executive Committee who may delegate some or all responsibility to a member association or any other capable persons.

9.14 Jurisdiction of Officials

The Provincial Executive Committee shall hold responsibility for all aspects of the events as per specific duties set out in the competitions organizing handbook and Constitution.

9.15 Other Tournaments

The General Management Council shall decide on the format, date and venue for any additional provincial tournaments or championships

9.16 Associate Members

The competitions of associate members shall be organised by themselves. They may call on assistance of GDF or any of its affiliated member associations

9.17 Unauthorised Events

No individual member, Club, Association, District or Associate member may participate in competitions and/or events of unrecognized structures and/or which are not under the jurisdiction of GDF and/or which are not sanctioned by GDF. The Provincial Executive Committee may grant exemptions.

9.18 Unrecognised Structures

An unrecognised structure is

- Any District, Association, Club or any other structure having any connection to, or relationship with darts structures which is without the consent of GDF shall be deemed to be an unrecognized structure.
- Any District, Association, Club or any other structure which is not affiliated to GDF and its structures shall be deemed to be an unrecognized structure.
- No person, Club, Association, District or any other structure shall be allowed to become a member of GDF or its affiliates if such person, Club, Association, District or any other structure is a member of an unrecognized structure. They will also be denied the right to participate in any GDF event or GDF sanctioned event.

9.19 Sanctioned Events

All events, including competitions, must be sanctioned by GDF/**DSA**. Any member and/or member organization involved in or who/which participates in an event not sanctioned by GDF/**DSA** shall be subject to disciplinary measures.

9.20 Hosting of Nationals

When a Darts South Africa National Championships is hosted in Gauteng a blue print shall be set up at a General Management Council meeting and the General Management Council shall decide which members will be accountable for the various tasks at hand.

A budget shall be prepared by the Financial Director setting out the expenses which shall be approved by the General Management Council.

9.21 Provincial Managers

Any party interested in a Provincial Managers position for any of the teams shall complete a Provincial Managers Form which must be submitted to the General Secretary who will present it to the Selectors Committee.

9.22 District (and Association) Open

Each District (Association) will host an Open. Other member associations are expected to support these opens.

Opens will be played in block format (three legs 501) to determine seated knockout.

Knockout: Men will play all games best of three, from last sixteen best of five until the semi-final which will be best of seven and the final best of nine (seven).

Ladies and juniors will play all games best of three until the semi-final which will be best of five and the final best of seven.

All playoff for 3/4th will be best of three

9.23 Gauteng Championships

Refer to the Gauteng Darts Federation Playing Rules and Championship Handbook. Clause 3 page 21.

9.24 Gauteng Currie Cup

Refer to the Gauteng Darts Federation Playing Rules and Championship Handbook. Clause 4 page 21.

9.25 Gauteng Annual Team Event

Refer to the Gauteng Darts Federation Playing Rules and Championship Handbook. Clause 5 page 22.

9.26 Annual Prize Giving

Refer to the Gauteng Darts Federation Playing Rules and Championship Handbook. Clause 6 pages 23 - 28.

9.27 Dress Code

Refer to the Gauteng Darts Federation Playing Rules and Championship Handbook. Clause 2.17 page 17.

9.28 Anti-Doping

Refer to the Gauteng Darts Federation Playing Rules and Championship Handbook. Clause 2.20 pages 19 - 20.

9.29 Tender Process

The principles of the GDF Tender process shall be

Transparency - The process shall be transparent

Probity - All participants shall behave with integrity and honesty

Equity - The process shall be fair and impartial

9.29.1 Tender Evaluation Committee

The tender evaluation committee shall be the Provincial Executive.

The decision of the tender evaluation committee is final. No correspondence will be entered into.

9.29.2 Eligibility

Bona fide associations may tender on behalf of venues associated with said association.

Associations agree to only tender to host events if they comply with the criteria as stated in the Tender Form.

No alterations on the Tender Form are acceptable.

Any tenders received after the published cut off date will not be accepted. The General Secretary will inform the tenderer of the decision not to accept the tender.

9.29.3 On what are decisions based

- Tender amount
- Ability to host event e.g. adequate number of boards
- Fairness of distribution of GDF events
- Security at venue
- Other factors at the discretion of the evaluation committee.

9.29.4 Selection of Award

Evaluation Committee will select winning tender as well as a second choice/standby venue

9.29.5 Communication of decision

Acknowledgement of receipt

The General Secretary shall, upon receipt of each tender form, provide the tenderer with an acknowledgement of receipt.

Letter of award

The General Secretary shall, upon awarding of each tender, provide the tenderer with a letter of award

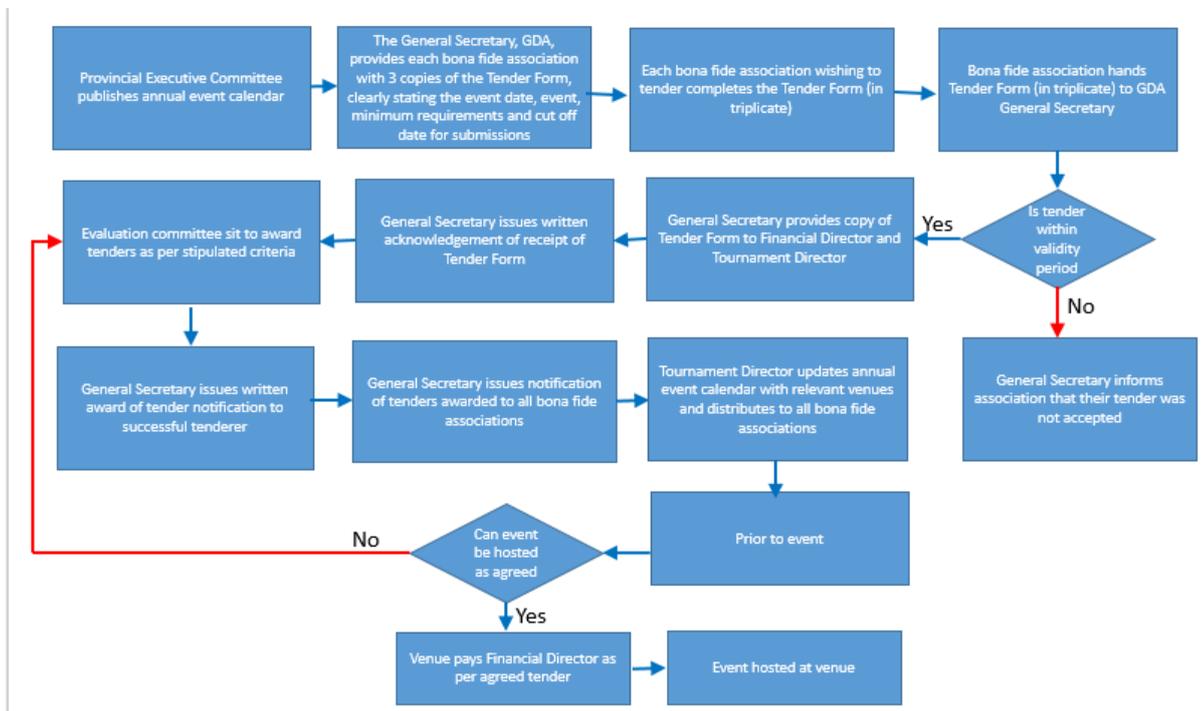
Communication of award.

The General Secretary shall, within 7 days of the awarding of the tenders, issue a general communiqué informing all bona fide associations of the outcome of the tender meeting.

9.29.6 Register of Tenders

The General Secretary shall maintain a register of all tenders received and Awarded

9.29.7 What happens if a tender is awarded and the venue subsequently cannot host the event?
 If a venue has been awarded a tender and subsequently cannot host the event the second choice/standby venue will then host the event.



Article 10 – Meetings

The meetings of the organisation shall be:

10.1 Annual General Meeting (AGM)

The Annual General Meeting shall be held at the organisations head quarters.

10.1.1 Notice of Meeting (AGM)

Written notice of at least 30 (thirty) days must be served on all provincial officials, the President of each of the Districts, the President and Secretary of each association and associate member body

10.1.2 Agenda (AGM)

The agenda shall be:

1. Welcome and Opening
2. Obituaries
3. Credentials and Apologies
4. Minutes of the previous AGM and minutes of the previous Provincial Management Council or General Management Council meeting
5. Presidents Address
6. Annual written reports from:
 - 6.1. General Secretary
 - 6.2. Finance Director with Audited Financial Statement

- 6.3. Tournament Director
- 6.4. Development Director
- 6.5. Business Manager / PRO
- 6.6. Provincial Coach
- 7. Determine Annual Subscriptions
- 8. Amendments to the Constitution
- 9. Elections
 - 9.1. Provincial Management Council (biennially)
- 10. Provincial, District and Association Tournament Matters
 - 10.1. Current Year
 - 10.2. Next Year
- 11. Other relevant business for which 21 (twenty-one) days written notice has been given
- 12. Closure

10.1.3 Attendance of AGM

District and Association affiliates not present at the AGM shall not be allowed to participate in any of the GDF events and will be deemed to be unaffiliated.

If the District is not present, all associations within that district shall also be deemed to be not present.

Individual members of such affiliates shall be excluded from teams selected for Provincial and National duties.

10.1.4 Accredited Delegates and Representation

- Provincial Executive Committee
- District President (or representative)
- Association President (or representative)
- Association General Secretary (or representative)

Each District is entitled to one (1) representative.

Each Association is entitled to two (2) representatives.

10.1.5 Voting Rights

- Each official and accredited delegate shall have 1 (one) vote.
- The President or Chairperson of the meeting shall enjoy 1 (one) deliberate and 1 (one) casting vote.

10.1.6 Observers

Observers may attend the meeting provided they have written approval from their respective association.

10.1.7 Voting

There must be a two thirds majority to constitute any amendments, deletions, additions or changes

10.1.8 Quorum

A minimum attendance of $\frac{2}{3}$ (two-thirds) of the membership in good standing and 51% (fifty one percent) of active provincial officials, Presidents of Districts and Presidents and secretaries of association bodies in good standing.

Should there be no quorum half an hour after the scheduled start time of a meeting, the person's present may continue with the business on the Agenda only as circulated.

10.1.9 Written reports

All reports shall be submitted in writing with sufficient copies made available for all delegates at the AGM.

10.2 Special General Meeting (SGM)

A Special General Meeting shall be convened on:

- Written request from at least 3 (three) associations from different districts in good standing, clearly stating the purpose for calling such a meeting
- By resolution of the Provincial Executive Committee

10.2.1 Notice of Meeting (SGM)

At least 30 (thirty) days written notice must be served on all provincial officials, the President of each District, the President of each association member body and associate member body and the secretary of each association and associate member body.

10.2.2 Agenda (SGM)

The agenda will be determined by the President in consultation with the General Secretary

10.2.3 Attendance (SGM)

The attendance shall be the same as for the AGM.

10.2.4 Quorum (SGM)

A minimum attendance of $\frac{2}{3}$ (two-thirds) of the membership in good standing and 51% (fifty one percent) of active provincial officials, Presidents of Districts and Presidents and secretaries of association bodies in good standing.

Should there be no quorum half an hour after the scheduled start time of a meeting, the person's present may continue with the business on the Agenda only as circulated.

10.3 Provincial Executive Committee (PEC)

Shall meet every second month at a venue decided upon at the previous Provincial Executive Committee or General Management Council meeting.

10.3.1 Notice of Meeting (PEC)

At least 15 (fifteen) days written notice must be served on all provincial officials

Special Executive Meetings may be called by the President if deemed necessary. These special meetings do not have to adhere to the notice of meeting rule as in 10.3.1, but reasonable notice must be given.

10.3.2 Agenda (PEC)

The agenda will be determined by the President in consultation with the General Secretary

10.4 General Management Council (GMC)

Shall meet every second month at a venue decided upon at the previous Provincial Executive Committee or General Management Council meeting.

10.4.1 Notice (GMC)

At least 15 (fifteen) days written notice must be served on all provincial officials, the President of each District, the President and secretary of each association and associate member body in good standing

10.4.2 Agenda (GMC)

The agenda will be determined by the President in consultation with the General Secretary

10.4.3 Observers (GMC)

Associations who are in good standing, members and members of the association hosting the meeting may send 1 (one) observer provided they have written permission from the association body

10.4.4 Attendance (GMC)

- Provincial Executive Committee
- District President (or representative)
- Association President (or representative)

Each District is entitled to one (1) representative.

Each Association is entitled to one (1) representative.

Article 11 – Disciplinary Matters

Disciplinary matters shall be dealt with as follows:

11.1 Jurisdiction

The Provincial Executive Committee or its appointed representatives shall have the authority to expel, suspend, fine or otherwise discipline officials or members who are found guilty of

misconduct relating to the Constitution, the playing, maintenance, administration and/or any other matter which adversely affects the best interests of organised darts.

11.2 Procedures

Where a member or official is charged, such member or official shall be entitled to receive written notice of the charge and shall further be entitled to request particulars of such charge which shall be supplied where necessary or appropriate.

- 11.2.1 The said notice shall indicate the time, the date and place of the hearing and shall further inform the member or official concerned that minutes of the hearing will be recorded.
- 11.2.2 The notice shall further state that should a member or official be found guilty as charged, such member or official shall be entitled to appeal as prescribed in Article 12.

11.3 Notice of Action Taken

Any member or official suspended or expelled by the organisation or by any of its member associations shall have his/her name circulated to member associations of GDF and DSA stating the nature of the charge, the sanction applied and whether an appeal has been lodged.

11.4 Register

To maintain proper discipline, each member association body shall keep a register of all its members and shall immediately notify the General Secretary of any member or official in their area of jurisdiction.

11.5 Guidelines

The guidelines set out in the GDF Disciplinary, Appeals & Grievance Policy & Procedures shall be followed at all times (this includes Article 12 and 13)

Article 12 – Appeals

Appeals shall follow the following procedures:

12.1 Notice Of

Persons wishing to appeal against any conviction and/or sentence imposed by the organisation must lodge such an appeal in writing within 30 (thirty) days of the date of the written notice of conviction and/or sentence with the General Secretary, accompanied by an Appeal Fee of R750.00 (Seven Hundred and Fifty rand) which shall be refunded if the appeal is upheld.

12.2 Effect Of

A written appeal shall have the effect of suspending the sentence imposed pending the outcome of such appeal.

12.3 Appeal Board

An Appeal Board, appointed by the General Management Council, and which shall exclude any person or member or official whom actively or in any other way participated in the original decision, shall hear the appeal and decide its outcome.

Article 13 – Dispute Resolution

Arbitration

Any dispute arising out of or in connection with the responsibility of this constitution, or the application and interpretation of the provisions here of, or any dispute between members of the Gauteng Darts Federation or between a member and the Provincial Executive Committee or the Gauteng Darts Federation itself shall be referred to the Arbitration Foundation of South Africa (AFSA) for resolution through mediation or expedited arbitration in terms of the rules and procedures for the resolution of disputes in sport prevailing at the time of such dispute is so referred. In the event of arbitration in terms of the afore-going such resolution shall be final and binding on the parties to the dispute.

Article 14 – Changes to the Constitution

Changes to the Constitution shall require the following processes:

14.1 When

Amendments or additions to the Constitution shall be made only at the Annual General Meeting.

14.2 Notice

Notice of proposed changes must be made in writing to the General Secretary at least 60 (sixty) days before the Annual General Meeting and be fully motivated.

14.3 Circulation

Notice of all proposed changes to the Constitution shall be circularised to all member associations at least 30 (thirty) days prior to the AGM.

14.4 Voting

A two-thirds ($\frac{2}{3}$) majority of those present and eligible to vote is required to approve any addition, deletion, amendment and/or change.

14.5 Matters not dealt with

Matters not dealt with will be decided by the General Management Council.

The GDF Constitution must be structured in line with the DSA Constitution

All District and Associations Constitutions must be in line with the GDF Constitution

Article 15 – Review and Rescind

To Review and Rescind decisions requires the following process:

15.1 Notice

Notice to review and rescind any decision or ruling shall be given verbally at the meeting where the decision or ruling is being made.

15.2 Effect

The effect of such verbal notice shall be to suspend the decision or ruling until such time notice is dealt with which can only be at the following meeting.

15.3 Written Notice

In any event, whether such verbal notice has been given or not, a written notice to review and rescind any decision or ruling shall be sent to the General Secretary within 14 (fourteen) days of the meeting where the decision or ruling was taken or made. Failing such written notice being served on time, the review and rescind motion shall lapse and the decision or ruling shall come into effect immediately.

15.4 Voting

A two-thirds ($\frac{2}{3}$) majority of those present and eligible to vote is required to approve the motion to Review and Rescind.

Article 16 – Locus Standi

The organisation's *Locus Standi* shall be:

- 16.1 The organisation shall be deemed a body corporate and shall be entitled to sue and be sued in any competent court of law in its own name.
- 16.2 *Domicilium citandi et executandi* of Gauteng Darts Federation shall be the permanent address of the General Secretary for the time being and no legal process shall be considered to have been properly served unless affected to the said address.
- 16.3 No legal proceedings shall be entered into, for and on behalf of Gauteng Darts Federation unless prior resolutions of its General Management Council or Provincial Executive Committee had authorized such proceedings.

Article 17 – Preferential Clause

In all cases this constitution shall take preference over the constitutions of clubs, associations, districts, and associate member bodies.

Article 18 – Indemnification

All members of the Provincial Executive Committee are hereby deemed to be indemnified by the organisation in respect of liability incurred by them (or any of them) during the performance of their delegated duties.

Article 19 – Bye-Laws

- 19.1 Gauteng Darts Federation may make, repeal and amend bye-laws as it may from time to time consider being necessary for the internal management of the organisation.
- 19.2 The making, rescission and amendments of bye-laws shall be affected at a General Management Council Meeting upon a resolution being passed by a simple majority of the member associations eligible to vote at such a meeting.
- 19.3 The Gauteng Darts Federation Playing Rules and Championship Handbook are separate from the Gauteng Darts Federation bye-laws.
- 19.4 The Gauteng Darts Federation bye-laws are adopted into the Gauteng Constitution.

Article 20 – Sexual Harassment Policy

20.1 The Policy Statement

- a) Gauteng Darts Federation is committed to providing a safe environment for all its members free from discrimination on any ground and from harassment including sexual harassment. Gauteng Darts Federation will operate a zero-tolerance policy against any form of sexual harassment in the association, treat all incidents seriously and promptly investigate all allegations of sexual harassment. Any person accused of or found to have sexually harassed another will face a disciplinary hearing and, if found guilty, action will be taken, including sanctions and removal from the association.
- b) All complaints of sexual harassment will be taken seriously and treated with the utmost respect in a confidential manner.
- c) No one will be victimised for making such a complaint in any capacity whatsoever.

20.2 DEFINITION OF SEXUAL HARASSMENT

- a) Sexual harassment is unwelcome conduct of a sexual nature which makes a person feel offended, humiliated and/or intimidated. It includes situations where a person is asked to engage in sexual activity as a condition of that person's membership, as well as situations which create an environment which is hostile, intimidating or humiliating for the recipient.
- b) Sexual harassment can involve one or more incidents and actions constituting harassment may be physical, verbal and non-verbal. Examples of conduct or behaviour which constitute sexual harassment include, but are not limited to:

20.2.1 Physical conduct

- a) Unwelcome physical contact including patting, pinching, stroking, kissing, hugging, fondling, or inappropriate touching.
- b) Physical violence, including sexual assault

- c) physical contact, e.g., touching, pinching; and
- d) The use of threats or rewards to solicit sexual favours.

20.2.2 Verbal conduct

- a) Comments on a member's appearance, age, private life, etc;
- b) Sexual comments, stories and jokes,
- c) Sexual advances;
- d) Repeat and unwanted social invitations for dates or physical intimacy;
- e) Insults based on the sex of the member;
- f) Condescending or paternalistic remarks; and
- g) Sending sexually explicit message (by phone or by email).

20.2.3 Non-verbal conduct

- a) Display of sexually explicit or suggestive material;
- b) Sexually-suggestive gestures;
- c) Whistling; and
- d) Leering

20.2.4 General

Anyone can be a victim of sexual harassment, regardless of their sex and of the sex of the harasser. Gauteng Darts Federation recognises that sexual harassment may also occur between people of the same sex. The test is whether, regardless of sex or gender, sexual conduct is unwelcomed by the person against whom the conduct is directed.

All sexual harassment is prohibited whether it takes place within any of the venues affiliated to Gauteng Darts Federation or outside, including at league nights, open or social events held by Gauteng Darts Federation

Article 21 – Social Media Policy

21.1 Purpose:

The policy contains GDF guidelines for the GDF community to engage in social media use. It includes details of breaches of the policy. The policy complements the GDF constitution, Code of Conduct and all other documents of authority, including those of DSA and SA Sport.

21.2 Coverage:

The policy applies to the following persons.

- Members, including life members
- Persons co-opted, appointed, or elected to communities and sub committees
- Members of the National Management Council

- Members of the National Executive Committee
- All members affiliated e.g., Provincial, District, Association, and club affiliates
- All individual members of GDF
- Players selected to represent GDF and / or DSA
- Support personnel including managers Coaches and assistant coaches

21.3 Scope:

Social media refers to any online tools or functions that allow people to communicate and or share content via the internet.

- Social media networking sites: - Facebook, Meta, Instagram, Twitter, LinkedIn
- Video and photo sharing websites or apps: - YouTube
- Public and private online forums and discussion groups
- Other online technologies that allow users to upload and share content

21.4 Privacy, honesty, confidentiality

- Self-Protection
- Post true facts
- Only post content with the required consent
- Avoid facts of plagiarism
- Follow terms and condition for any third party sites in which you participate

21.5 Branding and intellectual property

- Usage of intellectual property
- Creating groups on behalf of GDF without permission
- Speak on behalf of GDF without permission

21.6 Policy Breaches

- Using GDF name, logo, motto, crest without permission or resulting in a negative impact
- Posting anything in breach of this policy or the government law

21.6 Disciplinary process

- Alleged breaches may be investigated
- Have the right to report the breach to South African Police Services (SAPS)
- Breaches may be dealt with in accordance with the disciplinary procedure contained in the GDF constitution
- When a member has been sanctioned under the disciplinary process for breach of this policy they have the right to appeal.

Article 22 – Safeguarding Policy

22.1 Defamation:

The action of damaging the good reputation of someone; slander or libel.

22.2 Criminal Defamation:

The unlawful intentional publication of matter concerning other which tends seriously to injure his or her good name or reputation

22.3 Protection from Harassment Act (17/2011):

The Protection from Harassment Act, 2011 (Act No. 17 of 2022) provides protection to victims of harassment by affording them the right to apply for a protection order as an effective remedy against harassment.

22.4 Crimen Injuria:

The unlawful intentional serious infringement of the dignity or privacy of another person.

Article 23 – Income and Property:

The organisation may not give any of its money or property to its members or office bearers. The only time it can do this is when it pays for work that a member or office bearer has done for the organisation. The payment must be a reasonable amount for the work that has been done.

Article 24 – Assets:

Members or office bearers of the Organization do not have rights over any property that belongs to the Organization.

Article 25 – Procedure to Wind up or dissolve:

The organisation may close down if at least two-thirds of the members present and voting at a meeting convened for the purpose of considering such matter, are in favour of closing down.

When the organisation closes down it has to pay off all its debts. After doing this, if there is property or money left over it should not be paid or given to members of the organisation. It should be given in some way to another non-profit organisation that has similar objectives. The organisation's general meeting can decide what organisation this should be.

Article 26 – Continued existence:

Continue to exist even when its membership changes and there are different office bearers.

